

The **Scottish Artists Union** is in a transitional period moving from little use of technology to making the most of technological advances to improve operations. We are grateful to the **Scottish Trades Union Congress' Union Modernisation Fund** providing support for new resources to update operational systems which will free up time to spend on grassroots organising.

GoCardless is a UK Online Direct Debit provider, serving over 30,000 businesses.

This secure system of payment collection is covered by the Direct Debit Guarantee Scheme and links directly to our accounting system for transparent and efficient processing of membership fees.

How do I set up GoCardless to pay my union membership?

- You need to set up a direct debit to pay your membership subscription.
- You will be sent an email inviting you to join **GoCardless** as the method of payment for your union membership.
- Follow the link in the email to confirm your membership details and enter your **6 digit Bank Sort Code and 8 digit Bank Account Number**.
- The **Scottish Artist Union** will not hold your bank account details.
- The payment will show as **GoCardless** on your bank statement.
- **Monthly payments** will be collected by Direct Debit on **the 1st of every month**.
- **Annual payments** will be collected by Direct Debit on the **1st day of the month after your expiry date**.
- All payments are covered by the **Direct Debit Guarantee Scheme**.
- From 1st December 2017 until 31 March 2019, we are moving all members to a membership year of **1st April to 31st March** dependent on your renewal date (see below).
- For some members paying annually, this will include a part year payment.

IMPORTANT

- **WE ARE CLOSING THE BANK ACCOUNT THOSE PAYMENTS ARE SENT TO ON 30th NOV 2017.**
- **PLEASE CANCEL ANY EXISTING STANDING ORDERS TO THE SAU BY 1st DECEMBER 2017.**
- **FOR YOUR MEMBERSHIP TO CONTINUE, INCLUDING BENEFITTING FROM PUBLIC LIABILITY INSURANCE COVER, YOU MUST SIGN UP FOR DIRECT DEBITS FOR ALL PAYMENTS DUE FROM 1st DECEMBER 2017 ONWARDS.**

How does the increase in membership work for my subscription?

- Union membership fees are increasing from **1st December 2017**.
- This is the **first increase since 2001**, when the Union began.

Paying Monthly

- In November 2017, you will receive an email inviting you to join **GoCardless**.
- See above for further details on how to complete this.
- From 1st December 2017, your new Direct Debit will be **£5 per month**, regardless of when your original renewal date was.

Paying Annually

- During November and December, you will receive an email inviting you to join **GoCardless**.
- See above for further details on how to complete this.
- If your next annual renewal date is **before 31st March 2018**, you will pay a part-year payment equivalent to £5 per month so that your new renewal date can be 1st April 2018 for **£60 per year**.
- If your next annual renewal date is **after 1st April 2018**, you will pay a part-year payment equivalent to £5 per month so that your new renewal date can be 1st April 2019 for **£60 per year**.

Monthly Payments including increase from 1st December 2017 to £5 per month

Membership Expiry	Equivalent Annual Renewal Cost	As an Average Monthly Amount
December 2016	£35.04	£2.92
January 2017	£37.12	£3.09
February 2017	£39.20	£3.27
March 2017	£41.28	£3.44
April 2017	£43.36	£3.61
May 2017	£45.44	£3.79
June 2017	£47.52	£3.96
July 2017	£49.60	£4.13
August 2017	£51.68	£4.31
September 2017	£53.76	£4.48
October 2017	£55.84	£4.65
November 2017	£57.92	£4.88

Annual Payments including increase from 1st December 2017, equivalent to £5 per month

Membership Expiry	Annual Renewal Payment	Part Payment to 31/3/2018	Annual Payment from 1/4/2018	Part Payment to 31/3/2019	Annual Payment from 1/4/2019
December 2016	£35.00	£20.00	£60.00	-	£60.00
January 2017	£35.00	£15.00	£60.00	-	£60.00
February 2017	£35.00	£10.00	£60.00	-	£60.00
March 2017	£35.00	£5.00	£60.00	-	£60.00
April 2017	£35.00	-	£60.00	-	£60.00
May 2017	£35.00	-	-	£55.00	£60.00
June 2017	£35.00	-	-	£50.00	£60.00
July 2017	£35.00	-	-	£45.00	£60.00
August 2017	£35.00	-	-	£40.00	£60.00
September 2017	£35.00	-	-	£35.00	£60.00
October 2017	£35.00	-	-	£30.00	£60.00
November 2017	£35.00	-	-	£20.00	£60.00